# Cost Proposal

# Request for Proposal Number 5757 Z1

Bidder Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bidder should propose an annual lump sum amount based upon the requirements indicated in this RFP. Payments shall be monthly based on the requirements of this RFP.

All prices, costs, and terms and conditions submitted in the proposal shall remain fixed and valid commencing on the opening date of the proposal until an award is made or the RFP is cancelled.

Prices submitted on the cost proposal form, once accepted by the State, shall remain fixed for the initial three (3) years of the contract.  Any request for a price increase subsequent to the initial three (3) of the contract shall not exceed three percent (3%) of the price bid for the period. Increases shall not be cumulative and will only apply to that period of the contract. The request for a price increase must be submitted in writing to the State Purchasing Bureau a minimum of 90 days prior to the end of the current contract period. Documentation may be required by the State to support the price increase.

The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

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| Set Up Fee (one-time payment) |
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| Initial Contract Period | | | Optional Renewal Periods | | | |
| Year 1 | Year 2 | Year 3 | Year 1 | Year 2 | Year 3 | Year 4 |
| $ \_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_ |

# Optional Services

Pricing is also being requested for the addition of any service not required in Section V. of this Request for Proposal but still within the Scope of Work. Additional costs should be listed individually.

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| Service | | | | | | | UOM | Rate | |
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